

Annual Sister Cities of Vandalia Oktoberfest Food Vendor

## Vandalia Oktoberfest

Sept. 6<sup>th</sup> & 7<sup>th</sup>, 2024

Weekend After Labor Day

Friday 5-Midnight & Saturday 12-Midnight

[www.vandaliaoktoberfest.com](http://www.vandaliaoktoberfest.com)

### Rules and Regulations:

\*Food Vendor \$300.00. We ask that your space is not larger than a 15 X 15. If larger needed please email sizes...or if you have a food truck please give size of truck. We need to have a drawing of your food truck with size, serving side you will use and the hitch area. We will place you at the front entrance where everyone will see you. You will NOT be under the CRAFT Tent.

\*You must list EVERYTHING you plan on selling. We only accept one vendor per item.

**NO WATER OR POP SELLS ARE PERMITTED!!!!**

Example: Kettle Korn is one vendor and Lemon Shake ups is another vendor can not sell both.

\* You must provide your own tent, tables, chairs, etc. **Electric provided.** Please bring extension cord and you will need a fire extinguisher if you are working with fryers or grills.

\*Water hook up is available with an additional \$35. You will need to bring a hose for hook up. Water is not to be used to clean/wash your food truck. Please do this before you come to the show.

\*Food licenses are your responsibility. Health inspector will be around to check to see if you are following their guidelines. If you do not pass, you do not get a refund and will have to tear down. Make sure that your license is correct and you are following all the rules.

\* Trash is vendors responsibility. Please pick up all trash at the end of festival and place in designated area. Trash Cans are provided.

\* Applications must be accompanied with \$300.00, a signed contract and sent in by deadline of August 5th, 2024. Only one food vendor of a kind. All sales are done thru you. We prefer you accept cash/credit and not the Oktoberfest Tickets that we sell. If you take the tickets that we sell for your product, just know that it will take up to one week to be paid. Make sure we have your correct address.

\* No subletting of space. If you can not make it we must know by JUNE 1<sup>st</sup>, 2024 to receive a full refund.

\* No refunds due to bad weather.

\* Set up will be Thursday 9/5/24 6pm to 9pm and Friday 9/6/24 from 10am till 5pm.

\* All booths are to be ready and open **by 5pm Fri. 9/6/24.**

\* All vehicles are prohibited in the exhibit area during festival times. Towing will be enforced.

\* No vehicles will be permitted in the area until the crowd leaves at the end of the night.

\* NO EXCEPTIONS

\* No early teardown. Vendors are asked to stay open during the entire event (weather/crowd permitting)

\* Teardown will be after midnight on Sat. or you can come back on Sunday to teardown. Everything is to be removed from property by 1pm on Sunday.

\* Security is provided from 10pm Thursday until 1pm Sunday.

\* **Exhibitors display at their own risk.** Vandalia Oktoberfest, Steering Committee and directors are not responsible for any theft, damage or accident occurring during the festival or set-up or tear-down times.

\* Burning open flames are prohibited per the Fire Chief. (Kettle Corn exception)

\* Each application will be given wristbands for entry.

\*Remember YOU will be responsible for any licenses, fees or insurance coverage.

Anyone not following rules & regulations are subject to be asked to leave and will not be invited back. Falsification of information may result in loss of space. The committee reserves the right to decline any application that does not follow guidelines.

**The Vandalia Oktoberfest estimates around 4,500 people yearly.**

**Please prepare accordingly.**

**Questions can be emailed : [vofcrafts@gmail.com](mailto:vofcrafts@gmail.com)**

# VANDALIA OKTOBERFEST FOOD VENDOR

Fill out return by August 5th, 2024

MAIL HERE:

853 Kenbrook Drive Vandalia, OH 45377

OR Drop of @ Jans Flower & Gift Shop 340 E. National Rd. Vandalia, OH 45377

Name: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

FOOD OFFERING \_\_\_\_\_

**NO WATER or POP SELLS**

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell number: \_\_\_\_\_

Home number: \_\_\_\_\_

Email: \_\_\_\_\_

We will set up Thursday \_\_\_ Friday \_\_\_ check one

Water Hook up **\$35**

Food Truck **\$300**

Total enclosed: \_\_\_\_\_ Check number: \_\_\_\_\_

**Cash, Check or Money Order...no Credit Card payments accepted**

Please make checks out to: **SISTER CITIES OF VANDALIA**

## SIZE OF TRAILER:

We must have size of trailer AND WHICH SIDE OF THE TRUCK YOU SELL FROM  
so we place you on the layout for the inspections

**ON THE BACK OF THIS APPLICATION PLEASE DRAW THE FOOD TRUCK OR SEND PHOTOS**

I/We have read and agree to the Rules and Regulations of the Vandalia Oktoberfest

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Print: \_\_\_\_\_ Print: \_\_\_\_\_

Date: \_\_\_\_\_