



Sister Cities of Vandalia Oktoberfest Arts & Crafts Show

Sept. 5th & 6th, 2025

Weekend after Labor Day

Friday 6-Midnight and Saturday 12-Midnight (no Sunday)

www.vandaliasistercities.org



Rules and Regulations:

- All spaces are under a LARGE circus TENT spaces: 10x10 (limit of 3 spaces per vendor)
- 2024 vendors have until March 1st, 2025 to let us know if you are returning. If we do not hear from you by March 2nd, 2025 we will move onto the next in line without notice. It is your responsibility to get application and payment in ASAP to hold your spot. On March 2nd, 2025 it will be opened up to the public.
- We provide the tent. You do not need a tent. **You must provide your own tables, chairs, and a GFI ready extension cord and either table cloths or tarps to cover up your items when you close down on Friday.** Please remember that the tent will stay open for those who plan on staying open till midnight. Vendors are asked to stay opened until DARK. (please coordinate with the other vendors)
- Each space will have ELECTRIC and there will be lighting throughout the tent....you may bring more lighting for your space. No electric space heaters OR open flames are permitted Burning/open flames are prohibited per the Fire Chief.
- Home-made Arts & crafts items are encouraged and will have first preference. Antiques/vintage items are permitted. The committee reserves a limited amount of booth space for COMMERCIAL VENDORS.
- Direct sales permitted but limited to one per company (*please call and reserve spot before sending in payment.*)
- **All vehicles are prohibited in the exhibit area during festival times.** Once the festival is over and the crowd is gone, that is when we will allow vehicles in the area NO EXCEPTIONS! This goes for both nights, insurance does not allow it, police does not allowed and the committee will not let it happen. PLEASE DO NOT BLOCK THE GATE WHILE LOADING OR UNLOADING
- Trash is vendor's responsibility. Please pick up all trash and place in trash cans. Thank you in advance!
- Applications must be accompanied with payment and a list of what you are selling ASAP.
- Set up will be Thursday 9/4/2025 @ 6pm-9pm and Friday 9/5/2025 @ 10am-4pm. We will not be on the grounds until 10am on Friday, if you come before you will have to wait until 10 am.
- All booths are to be ready and open by 5pm Fri. 9/5/2025 festival opens at 6pm.
- No Early Teardown. Teardown will be after midnight on Sat. or you can come back on Sunday at 9am.
- All booths are to be removed by 1pm on Sunday.
- Security is provided from 9 pm Thursday until 12 pm (noon) Sunday.
- No exhibitor shall sell food or drink items for consumption, unless approved by the Oktoberfest committee (spice/flower packets for resale permitted)
- Each application will be given wristbands for entry. You will need to wear the wrist band for re-entry or you will be charged an entry fee. DON'T LOSE YOUR WRIST BAND. We give out wristbands at set up.
- Anyone not following rules and regulations will be asked to leave.
- If you sell out we ask that you keep your booth open and offer photos/info about your upcoming events etc.
- We advertise thru paper, TV, radio, website, Facebook, posters, yard signs etc. Please print out a poster and place on your website/Facebook or even in your booth at other festivals for additional advertising.
- NO REFUNDS after Aug. 15th, 2025, NO EXCEPTIONS. No refunds due to bad weather...we provide a tent.

The posters will be available after July 2025 at www.vandaliasistercities.org

**Keep in mind that this is an Oktoberfest, with that comes people who will be drinking alcoholic beverages.*

Exhibitors display at their own risk.

The City of Vandalia, The Vandalia Oktoberfest, Steering Committee, and directors of the Vandalia Oktoberfest are not responsible for any theft, damage or accident occurring during the festival or set-up or tear-down times. They are also not responsible for any theft or damage done to vendors items. There is no rain date. This is a rain or shine event. If grounds are saturated from heavy rains, you will not be able to drive onto grounds, everything will have to be carried out by hand. We cannot control the weather, so we are going to try and beat it with a large tent for all vendors to be placed under. Anyone not following rules & regulations are subject to be asked to leave and will not be invited back. Falsification of information may result in loss of space. The committee reserves the right to decline any application that does not follow guidelines.

The Vandalia Oktoberfest estimates around 4,500 people yearly and keeps growing.

All questions to VOFCRAFTS@GMAIL.COM

Vandalia Oktoberfest Arts & Crafts Booth Application

Fill out return this sheet only by August 5th, 2025

Vandalia Oktoberfest Arts & Crafts
853 Kenbrook Drive. Vandalia, OH 45377

DBA: _____

Direct sales permitted but limited to one per company (please call and reserve spot before sending in payment.)

Name(s): _____

Names of all persons who are responsible for the booth.

Email (must have an email): _____

Address: _____

City _____ **State** _____ **Zip** _____ **Phone number:** _____

— 10 x 10 SPOTS —

\$145.00 if reserved before 7/31/25 | **\$160.00** if reserved 8/1/25 or after

How many spots? _____ (limit of 3)

Returning vendors PLEASE have application in by March 1st, 2025 to save your spot.

Total enclosed: \$ _____ Check number: _____ Date Mailed: _____

(list everything that you are going to sell, so we do not place you next to someone who is selling same or like items)

Items to be sold:

Which day will you set up (circle one please) Thursday 6pm-9pm or Friday 10am to 4pm

Please make check or money order out to:

SISTER CITIES OF VANDALIA

***I/We have read and agree to the Rules and Regulations of the Vandalia Oktoberfest,

Signed: _____ Signed: _____

Print: _____ Print: _____

Date: _____ Date: _____

*WHEN FILLING OUT APPLICATION, MAKE SURE THERE IS AN EMAIL ASSOCIATED WITH IT.

*FILL OUT APPLICATION AND SEND IT IN NOW TO HOLD YOUR SPOT

*PAYMENT of \$145.00 to be RECEIVED BY July 31st, 2025. Anything after Aug. 1st, 2025 goes up to \$160.00

Credit Card payments are subject to a fee